

Brading Men's Shed Locking-up Routine



Last man out check that:

1. All Power points are switched off except where batteries are charging.
2. Any food and drink cleared away and safe from vermin.
3. Unless there is a reason why not, the workshop is tidy and swept. Tools not part of work in progress have been put away.
4. Tools, equipment and materials in use outside have been brought in.
5. The Shed office is secure (document box is locked).
6. Back door is bolted. (Only to be unbolted as emergency exit.)
7. Any risk of fire from work in progress has been removed.
8. Blinds are all down.
9. The Park Gate at the top of the lane is locked unless the grass is being mowed or some other contractor is working in the park.
10. The keysafe is locked
11. Lights are all off.
12. The shed main door is locked and secure.
13. The shed gate is locked